

Please return form to:

American Pharmacists Association  
2215 Constitution Ave., NW  
Washington, DC 20037-2985

Attn: John Russell, Director of Expositions  
800-237-APhA (2742)  
202-429-7570  
202-448-8734 (Fax)  
jrussell@aphanet.org

**NOTIFICATION OF INTENT TO USE  
EXHIBITOR APPOINTED CONTRACTORS**

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**JOINT FEDERAL PHARMACY SEMINAR  
SEPTEMBER 10-13, 2017  
ROSEN SHINGLE CREEK  
ORLANDO, FL**

If your company plans to use a firm who is not an official service contractor as designated by Show Management, please complete this form and mail to the address listed above.

Company Name: \_\_\_\_\_ Booth No.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact at Show: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Exhibitor Appointed Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Fax/E-mail: \_\_\_\_\_

Type of Service to be Performed: \_\_\_\_\_

Inform your Exhibitor Appointed Contractor that they must send a copy of their General Liability Insurance Certificate no later than 30 days prior to the first day of exhibitor move-in or they will not be permitted to service your exhibit.

It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the official rules and regulations of this event.